

# 2020 Keelboat Events at KYC

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## Special Sailing Instructions (SSI)

**SATURDAY, JUNE 27, 2020**

(Destroy earlier copies)

**Preamble:** As we all know, this season is special in many ways. We need to deal with COVID-19 and its effect upon how we interact. Sailing with a full crew, at this point is not possible. This implies that any event will necessarily be sailed short-handed. How shorthanded? We have tried to address these issues in the following. It is an amalgamation of the 2020 KYC Sailors' KeelBoat Sailing instructions and the Special Sailing Instruction (SSI), written to attempt to address the strictures we are currently under. The Ontario Sailing Association (OSA) has dictated that there will be no racing under the current *Racing Rules of Sailing (RRS)*, so anything we do will be totally informal, with guidance from the outside.

As the year progresses, circumstances and guidelines will, undoubtedly, change. We want a programme that is flexible enough to respond to any changes. At an organizational level, we will, when appropriate, issue SSI amendments that respond to changes.

This document, the 2020 KYC Keelboat Event Management Instructions shall apply during the time that the government and other agencies are applying special measures (i.e. social distancing, wearing of masks, etc.). Our return to use of the regular KYC Sailing Instruction, should that occur, will be announced in a timely fashion.

### **1. RULES:**

KYC Events will not be governed by the rules as defined in *The Racing Rules of Sailing* until authorities give clearance. In the interim, the *International Regulations for Preventing*

*Collisions at Sea 1972* (COLREGS) will apply. These do not cover overtaking and mark rounding situations so great care must be exercised by boats in these circumstances.

## **2. ELIGIBILITY AND ENTRY:**

### **2.1 KYC Events**

are open to all boats of the Shark class and all boats of the Performance Handicap Racing Fleet - Lake Ontario (PHRF) class.

**2.2** PHRF classes will be handicapped using the time on time (TOT) method. The PHRF class will sail as one fleet. To be scored, boats shall take part with No Flying Sails (NFS) and will be scored using their PHRF-LO NFS handicap number.

**2.3** The traditional PHRF I and PHRF II fleets will be combined and sail the same course. They will be scored as one fleet.

**2.4** Crew numbers will be subject to social distancing guidelines. For purposes of this article, the number of crew allowed will be 1 per 10 feet (3m) of overall boat length. Where fractions result, the number will be rounded to the nearest 10 feet. (i.e. a 36' boat would qualify for 3.6 crew which, rounded, is a crew of four). Until there is a change in current government guidelines crew must consist of "family" (members live together) or "social circle" (see

<https://www.tvos.org/article/how-do-you-build-a-social-circle-here-are-the-provincial-guidelines>)

**2.5** Article 24 of the club bylaws limits the introduction of guests; this includes as crew. Therefore all those who participate in KYC sailing events shall be either KYC members in good standing, invited guests (within the limits of our defined guest policy); or, in the spirit of good sportsmanship, visiting members of affiliated yacht clubs with whom KYC has exchanged reciprocal privileges. It is the responsibility of the skipper to ensure that their crew are eligible to participate. Boats contravening this Bylaw are subject to protest.

**2.6** A boat enters a series by starting in at least one event in that series.

**2.7** To facilitate tracking of any infection, should it be needed, each skipper is required to provide their crew list for each event in email to the Event Office. Scores will not be released until the appropriate information is provided.

## **3. MEASUREMENT**

**3.1** Each Shark shall produce a valid measurement certificate and/or certificate of boat compliance with their Class Rules.

**3.2** Each PHRF boat shall produce a valid PHRF-LO rating certificate.

## **4. NOTICES TO COMPETITORS**

The Official Notice Board will be the **southwest window** of the KYC Clubhouse. Notices will be posted such that they can be read from outside the Clubhouse. Notices may be duplicated on the KYC web site and/or emailed to registered competitors. The on-line version of these SIs may be updated periodically to reflect any amendments.

## 5. CHANGES TO THE SAILING INSTRUCTIONS

**5.1** Considering the amount of flexibility needed for such a calendar, Changes to the Sailing Instruction associated with reacting to the immediate set of guidelines issued by the government, the Kingston, Frontenac, Lennox & Addington Health Unit and the OSA, will be posted to the KYC website and published to members not less than one week prior to its implementation.

**5.2** Any changes to the Special Sailing Instructions not associated with changes described in SSI 5.1, will be posted at least 2 hours before racing on the day it will take effect, except that any change to the schedule of events will be posted before 2000 hours on the last racing day before it will take effect. In addition, **Code Flag 'L'** will be flown from the KYC Yardarm at least 1 hour before a start sequence on the day the amendment first takes effect.

## 6. SIGNALS MADE ASHORE

**6.1** Signals made ashore will be displayed from the KYC Yardarm located on the breakwater. The Committee may also broadcast notice of signals on VHF channel 71.

**6.2** When flag AP is displayed ashore the Event Committee will not begin a start sequence less than 30 minutes after its removal.

## 7. SCHEDULE OF EVENTS:

**7.1** Until a change is possible, a series of weeknight and weekend events will be held. Crew numbers must be adhered to (see 2.4). Weeknight events will be on Tuesdays and Thursdays. Weekend events will be on Saturdays. Evening events will see the sequence open at 1800h and close at 1830 hours. Weekend events will see the sequence open at 1130h and close at 1200h. (see The Start SSI #12).

**7.2** At the outset, it is intended that there be weeknight racing on June 23, 30, July 7, 14, 21, 28. Weekend racing will be scheduled for Saturdays – July 4, July 11, **July 18\***, **July 25\*** and August 1.

*\* These are events that are special in nature. July 18 is the KYC Partridge Bowl and July 25 sees the return of the Easter Seals Event to KYC. These will be run as weekend events though a separate Sailing Instruction will be issued for each. The full KYC Schedule of Events is posted on the "SAILING / KEELBOAT" page of KYC website.*

**7.3** If sailors are interested, this calendar can be enhanced by adding more dates in June and July. Share your opinion with the EC, Tom Wilson, Ken Martin or Robert Weguelin. A schedule for August, responsive to then current government regulation, will be published after July 15.

## 8. CLASS FLAGS

Class flags (and usual starting order) will be:

Class	Flag
PHRF	Numeral Pennant 1
Shark	Numeral Pennant 2

## 9. RACING AREAS

Racing will be held in the waters of Kingston Harbour, south of Kingston Yacht Club and connected areas of Lake Ontario and the St. Lawrence River.

## 10. THE COURSES

**10.1** Courses will be signalled by displaying letter plaques that correspond to the marks of the course in the sequence of rounding. The plaques will be displayed in rows on a rack placed near the KYC Flagpole. One row is used for each class. In general, the starting order and course display will be as follows.

<b>Top Row</b>	<b>PHRF</b>
<b>2nd Row</b>	<b>Shark</b>

**10.2** Course plaques will be displayed from a Board attached to the KYC Flagpole. The letters posted are to be read left to right (west to east). Left (westernmost) letter designates the mark ending the first leg. The right (easternmost) letter designates the finish mark. (see SSI 14.1)

A plaque with a **RED** background indicates a mark to be left or rounded to **PORT**. A plaque with a **GREEN** background indicates a mark to be left or rounded to **STARBOARD**. Plaque '**O**' designates the starting pin, which may also be a mark of the course. When the 'O' plaque is BLACK on WHITE (neither RED nor GREEN), "**O**" is a GATE with the RC vessel being the other mark of the gate. The Gate shall be passed through from the direction of the last mark.

**Temporary marks**, if used, will be designated as follows:

**W** – Windward                      **J** - Gybe                      **L** - Leeward

A BLACK on WHITE numeral (2, 3 or 4) plaque indicates the number of times the preceding course is to be rounded.

**10.3** Course boards will be posted not less than 5 minutes prior to the beginning of a sequence.

**10.4** All windward marks for weeknight racing will be left to port.

**10.5** As much as possible, all courses for weeknight racing will include a windward leg as the first leg.

**10.6** As much as possible, all Shark courses for weeknight racing will be a combination of windward and leeward legs only.

**10.7** Courses for weeknight racing will not be set or shortened to fewer than two legs.

**10.8** Courses for Weekend Events will be posted in the same manner as Weeknight Events.

## 11. MARKS

**11.1** The mark network used for KYC events includes government buoys, KYC permanent marks, and temporary marks as described with latitude and longitude on the [KYC Web Site](#) and shown approximately on the [attached map](#).

11.2 Other marks may be orange flags on a pin, orange tetra-marks, or round orange marks.

## 12. THE START

12.1 For every event there will be a Starting Window. This is the period during which competitors may start. They may start at any time during this Window.

12.2 Boats will start by crossing a line from the KYC flagpole to KYC Mark 'P', in the direction of the first mark.

12.3 Each boat shall start within the Starting Window and take the time of her start. Boats failing to start within the Window will be scored DNS or DNC depending upon their location at the beginning or end of the Window.

12.4 Five minutes prior to the Opening of the Starting Window, class flags will be displayed with a sound signal. With four minutes until the opening of the Starting Window, Code flag #6 will be displayed, with a sound. One minute prior to the Opening of the Starting Window, Code flag #6 will be removed, with a sound signal. At the Opening of the Window, Class flags will be removed and Code Flag #4 will be displayed, with a sound signal. At the close of the Window, Code Flag #4 will be removed, with a sound signal.

## 13. CHANGE OF THE NEXT LEG OF THE COURSE

There will be no Changes of Course.

## 14. THE FINISH

14.1 The finishing line will be between Mark P and the Flagpole. Each competitor shall take their finish time and report it and their start time to the Event Office as soon as possible.

14.2 Courses will not be shortened.

## 15. TIME LIMITS AND TARGET TIMES

15.1 Time limits and target times are as follows:

Class	Event	Time Limit	Target Time
All Classes	June, July Weeknights	2100	1945

15.2 For weeknight events, boats failing to finish within 30 minutes (corrected time) after the first boat in their class sails the course and finishes will be scored Did Not Finish without a hearing

15.3 Courses for Weekend Events are expected to be significantly longer. The Time Limit for a given event will be 1700h EST on the day it started.

## 16. PROTESTS AND REQUESTS FOR REDRESS

Though there will be no formal protest procedure, participants who are involved in an incident that might, under normal circumstances, result in a protest are invited to meet with

the other party(ies) to the incident to discuss and resolve. Should the parties wish to have an arbiter, they should be in touch with the Event Coordinator (EC), Tom Wilson of Ken Martin for advice.

## 17. SCORING

- 17.1 Scoring shall be completed by the KYC Event Coordinator (EC) using PHRF-LO - NFS handicap numbers.
- 17.2 When scoring an event, a boat that did not start or retired after finishing shall be scored points for the finishing place one more than the number of boats entered in the series. A boat that did not finish shall be scored points for the finishing place one more than the number of boats that finished the event.
- 17.3 Events will be managed by the KYC Event Coordinator (EC) and Club Members who sign up on the online Event Volunteer Roster on KYC website at "SAILING / EVENT VOLUNTEER ROSTER". Each event will need a committee of two, consisting of the EC and one other who has volunteered.
- 17.5 **EVENTS HELD AND SCORED:** Given the flexibility needed to adjust to Guideline being provided by senior authorities (government, Health Unit, Provincial Sailing Association, etc.) the event schedule will be posted as an amendment to this Special Sailing Instruction. Posting will be on the Notice Board in the Clubhouse and on the Internet.
- 17.6 Results will be posted on the **official notice board which will be the southwest window of the KYC Clubhouse** and on the Internet as soon as practicable after each event. Series results will be posted and updated regularly throughout the series and the season.

## 18. SAFETY

- 18.1 RRS 40 is amended to read: "When flag Y is displayed with one sound before or with the warning signal, competitors *out of the cockpit* shall wear personal flotation devices, except briefly while changing or adjusting clothing or personal equipment. Wetsuits and drysuits are not personal flotation devices."
- 18.2 A boat that retires shall notify the Committee as soon as possible. The notification may be provided orally, by VHF radio Channel 71 or by telephoning KYC (at 613-548-3052). Give the boat's Name, Sail Number, and the Class.

## 19. RACE COMMITTEE DUTY – Deleted (see 17.3)

## 20. PRIZES

Given the special nature of this season, few of the traditional trophies may be presented. In recognition of the special nature of the section of the season overseen by this Special Sailing Instruction, special mementos will be awarded to those who participate in one or more events or in Event Management.

**21. DISCLAIMER OF LIABILITY**

Competitors participate entirely at their own risk. KYC will not accept any liability for material damage or personal injury or death sustained in conjunction with, prior to, during, or after the racing.

**22. INSURANCE**

Each participating boat shall be insured with valid third-party liability insurance with a minimum cover of CDN\$2,000,000 per event or the equivalent.